

**NEWARK VALLEY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES**

January 11, 2010

The Newark Valley Central School District Board of Education met at 6:02 p.m. at the High School. The following Board Members were in attendance: Randal Kerr, Helen DeHaan, Sue Hanson, James Phillips and Ralph Parmelee. Sue Watson and Thomas Darpino were absent. The Pledge of Allegiance was led by Helen DeHaan. The following school personnel were in attendance: Mary Ellen Grant, Lon Hayes, Ji Katchuk, Sheila Bertoni, Suzanne Lachman, Gary Hoskins, Michael Harris, Pattie Engbith and Tina Engelhard. There were 23 guests.

ATTENDANCE

Presentations: Mrs. Grant introduced Mr. Allen Buyck, B-T BOCES District Superintendent and Mr. John Lynch, Esq., Hogan, Sarzynski, Lynch, Surowka & Dewind, LLP who presented information regarding the Superintendent Search process. Discussion followed.

Sue Watson arrived at 6:05 p.m.

Thomas Darpino arrived at 6:09 p.m.

Motion by J. Phillips and seconded by R. Parmelee for the Board to go into Executive Session at 6:31 p.m. for the purpose of discussing particular personnel.

Motion by T. Darpino and seconded by S. Watson for the Board to return to Regular Session at 6:51 p.m.

Presentation (Continued): Mr. James Drew, TST BOCES Health and Safety Coordinator, presented the Post Fire Inspection Report.

As a continuation of the 2010/2011 Budget process, Ji, Katchuk presented enrollment status and projections, historical and comparative information, as well as the budget “knowns” and “unknowns”. Discussion followed.

Privilege of the Floor: Mr. Joe Albrecht, Owego resident, comment on gas drilling and associated impacts. Mr. Fred Mellem, Berkshire resident, inquired about budget information on the District website.

Motion by T. Darpino and seconded by S. Watson for approval of the Regular Meeting Minutes of December 14, 2009 and the Executive Session Minutes of December 14, 2009.

MINUTES

Vote: 7 Yes 0 No Motion carried.

Financial Reports: On motion by H. DeHaan and seconded by S. Watson for the approval of the November 2009 Financial Reports 1-10-G1, 1-10-G2 and 1-10-G3

1-10-G1

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the Treasurer's Report with balances as follows:

**TREASURER'S
REPORT**

General Fund	\$ 4,986,631.97
Repair Reserve Fund	\$ 118,189.90
Unemployment Reserve Fund	\$ 129,260.08
Property Loss Reserve Fund	\$ 44,310.19
Retirement Reserve Fund	\$ 758,070.50
Employee Benefit Reserve Fund	\$ 312,663.76
Vehicle Reserve Fund	\$ 968,395.19
Capital Reserve Fund	\$ 2,546,025.90
School Lunch Fund	\$ 22,158.39
Special Aid Fund	\$ 5,636.91
Capital Fund	\$ 485,605.06
Debt Service Fund	\$ 1,882,291.95

1-10-G2

RESOLVED, Upon the recommendation of the Superintendent of Schools, That the Board of Education hereby approves the Comprehensive Budget Status Reports for: General Fund, Repair Reserve Fund, Unemployment Reserve Fund, Property Loss Reserve Fund, Retirement Reserve Fund, Employee Benefit Reserve Fund, Vehicle Reserve Fund, Capital Reserve Fund, School Lunch Fund, Special Aid Fund, Capital Fund and Debt Service Fund dated November 2009.

**BUDGET STATUS
REPORT**

**EXTRA CLASSROOM
ACTIVITY REPORT**

1-10-G3
RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the Extra Classroom Activity Fund Report for the month of November 2009.

Superintendent's Report: Mrs. Grant requested budget parameters from the Board. Discussion followed. In addition, Mrs. Grant provided an update on the 2008 EXCEL project. Mrs. Grant provided an overview of AESOP. **Snapshots of Success:** Mrs. Bertoni shared information concerning the Architectural Awareness Project held January 8, 2010. She also commented that the Senior Citizen Breakfast at the NV Fire Hall on December 23rd was well attended.

Instruction: None

New Business:
Motion by S. Watson and seconded by T. Darpino for the approval of resolutions 1-10-G5, 1-10-G6, 1-10-G7 and 1-10-G8

**APPROVE MOU
AMENDMENT – ASST
TO THE SUPT**

1-10-G4
RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of S. Watson, seconded by T. Darpino, the Board of Education approves the Amendment to the Memorandum of Understanding with the Assistant to the Superintendent, as attached to and made part of these minutes, and authorizes the Superintendent and President of the Board of Education to sign the Amendment.

**RATIFY SIGNA-
TURES OF SUPT OF
SCHOOLS & BOE
PRES – LEA MOU**

1-10-G5
RESOLVED, Upon motion of S. Watson, seconded by T. Darpino, the Board of Education ratifies the signatures of the Superintendent of Schools and the President of the Board of Education on the Race To The Top Participating LEA Memorandum of Understanding and Preliminary Scope of work.

**APPR CORRECTIVE
ACTION PLAN – 2008-
2009 FIN'L AUDIT
REPORT**

1-10-G6
RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of S. Watson, seconded by T. Darpino, the Board of Education approves the Corrective Action Plan written in response to a finding from the prior year's audit, which was referenced in the 2008-2009 Financial Audit Report prepared by the independent auditors, Ciaschi, Dietershagen, Little, Mickelson, & Co, LLP, and received by the Board of Education at the October 13, 2009 Board of Education Meeting. (Resolution 10-09-G1)

**ADOPT POLICY 5410-
PURCHASING**

1-10-G7
RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the Second Reading of the revision to Policy 5410 – Purchasing, and adopts as presented.

**ACCEPT PROPOSAL-
KEYSTONE ASSOC
OF BINGHAMTON**

1-10-G8
RESOLVED, Upon motion of S. Watson, seconded by T. Darpino, That the Board of Education hereby accepts the proposal submitted by Keystone Associates of Binghamton, New York as Engineers and Architects to perform the Building Condition Survey and to develop the Five Year Capital Facilities Plan in conformance with 8 NYCRR 155.4 and the laws and regulations cited therein.

Vote: 7 Yes 0 No Motion carried.

Personnel:
Motion by T. Darpino and seconded by S. Watson for the approval of resolution 1-10-C1

**APPROVE APPT –
SUB TEACHER**

1-10-C1
RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Michelle R. Reynolds, Substitute Teacher, effective January 12, 2010. (Uncertified)

Vote: 7 Yes 0 No Motion carried.

Motion by S. Watson and seconded by H. DeHaan for the approval of resolutions 1-10-NC1, 1-10-NC2, 1-10-NC3 and 1-10-NC4

**APPROVE APPT –
SUB TEACHER AIDE**

1-10-NC1
RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Charity Bensley, Substitute Support Staff (Teacher Aide/Classroom Aide, Sp. Ed. Aide, and Cafeteria Aide) and Substitute Library Clerk, effective January 12, 2010.

1-10-NC2

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Julie Sweger, Substitute School Nurse, effective January 12, 2010.

**APPROVE APPT –
SUB SCHOOL NURSE**

1-10-NC3

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Marietta Pianosi, Substitute Library Clerk, effective January 8, 2010.

**APPROVE APPT –
SUB LIBRARY CLK**

1-10-NC4

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the 1 day unpaid leave of Laura Johnson, Typist, effective December 18, 2009.

**APPROVE UNPD LV –
TYPIST**

Vote: 7 Yes 0 No Motion carried

Privilege of the Floor: Mr. Fred Mellem, Berkshire resident, asked about salary increases.

Board Matters:

- Board of Education Meeting, Monday, February 8, 2010, 7:00 p.m., Kerr Board Room.
- Board of Education Meeting, Monday, February 22, 2010, 7:00 p.m., Kerr Board Room.

**NEXT BOE MTG –
2/8/10**

BOE MTG – 2/22/10

Motion by T. Darpino and seconded by H. DeHaan for the Board to go into Executive Session at 8:26 p.m. for the purpose of discussing CSE, particular personnel. and legal items.

Vote: 7 Yes 0 No Motion carried.

Motion by J. Phillips and seconded by T. Darpino for the Board to return to Regular Session at 8:39 p.m.

Vote: 7 Yes 0 No Motion carried.

President Kerr adjourned the meeting at 8:47 p.m.

January 11, 2010 _____
Tina A. Engelhard
District Clerk